

BRAMERTON PARISH COUNCIL

1 Meadow Cottages, Gull Lane, Framingham Earl, Norwich, NR14 7PN

Tel: 01508 493134 Email: bramertonpc@outlook.com

Clerk to the Council: Mrs Yvonne Wonnacott

Chair: Duncan Butler

NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend a Parish Council Meeting of Bramerton Parish Council at 7.30pm on Monday 15th September 2025 at Bramerton village hall.

Parishioners are welcome to contact the Parish Clerk and/or members of the Parish Council prior to the meeting if they wish to raise an item at the meeting.

The business to be transacted is as follows:

1. Chairs welcome (to include any apologies for absence for approval).

2. To receive declarations of interest

Members are invited to declare personal or pecuniary (prejudicial) interests in any items on the agenda. It is a requirement of the Parish Council (Code of Conduct) that declarations from a Member include the nature of the interest and whether it is pecuniary or an interest other than pecuniary. In the case of a pecuniary interest being declared and no dispensation being sought or approved, the member must disclose the interest and withdraw from the meeting when the item is discussed.

3. To approve a time limit for the meeting.

4. To agree minutes of the Parish Council meeting held 14th July 2025.

5. Matters arising from the minutes of the Parish Council meeting held 14th July 2025

Not covered by specific items on the agenda.

6. Adjournment for public participation

Resolution to suspend the meeting to invite members of the public to speak (15 minutes).

7. County/District Council report(s).

8. Finance matters

- a) Finance and Admin Report with financial summaries - for approval
- b) Expenditure for approval, as per Finance and Admin Report
- c) The Local Government Services Pay Agreement 2025 – to be noted
- d) CIL (Community Infrastructure Levy) – consideration of future projects.

9. Planning

- a) Applications received to date for consideration
 - i. 2025/2421, Bramerton Grange
 - ii. 2025/2704, 11 Bramerton Lodge
- b) Decision notices received to date.

10. Administrative matters

- a. Website redevelopment proposal – for consideration
- b. Governance documents – proposal for document control header to be added to policies – for consideration

- c. Governance documents for review.
 - i. IT policy
 - ii. Disciplinary procedure
 - iii. Grievance procedure
 - iv. Complaints procedure
 - v. Freedom of Information Model Publication Scheme.

11. Parish land and environmental matters

- a) Signage around parish - update
- b) Tree Warden report
 - i. To include discussion re previous tree surveys
 - ii. Tree inspections – To agree frequency of inspections as Council policy
- c) Footpath Warden report
- d) Update on ponds
- e) Recreation ground
 - i. Annual inspection report – update on position of works following undertaking of working party
 - ii. Proposed works to gate - update
- f) Allotments
 - i. Proposed future allotment association
 - ii. Future water supply – for further consideration/discussion
 - iii. Mowing lines
- g) Bramerton Common
 - i. Benches
 - ii. Rubbish/litter situation and dog bin.

12. Speeding Advisory Group

Update.

13. Correspondence and consultations

- a) Local Plan for the Broads - Regulation 19 version consultation.

14. Date of next meeting, Parish Council meeting, 13th October 2025, and items to be considered for agenda.

15. Chair's announcements.

Dated: 4th September 2025

Parish Clerk: Yvonne Wonnacott