

## **BRAMERTON PARISH COUNCIL**

1 Meadow Cottages, Gull Lane, Framingham Earl, Norwich, NR14 7PN

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Clerk to the Council: Mrs Yvonne Wonnacott

Chair: Duncan Butler

### **NOTICE OF MEETING AND SUMMONS TO ATTEND**

You are hereby summoned to attend a Parish Council Meeting of Bramerton Parish Council at 7.30pm on Monday 16<sup>th</sup> June 2025 at Bramerton village hall.

Parishioners are welcome to contact the Parish Clerk and/or members of the Parish Council prior to the meeting if they wish to raise an item at the meeting.

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The business to be transacted is as follows:

#### **1. Chairs welcome (to include any apologies for absence for approval).**

#### **2. To receive declarations of interest**

Members are invited to declare personal or pecuniary (prejudicial) interests in any items on the agenda. It is a requirement of the Parish Council (Code of Conduct) that declarations from a Member include the nature of the interest and whether it is pecuniary or an interest other than pecuniary. In the case of a pecuniary interest being declared and no dispensation being sought or approved, the member must disclose the interest and withdraw from the meeting when the item is discussed.

#### **3. To approve a time limit for the meeting.**

#### **4. To agree minutes of the Annual Parish Council meeting held 12<sup>th</sup> May 2025.**

#### **5. Matters arising from the minutes of the Annual Parish Council meeting held 12<sup>th</sup> May 2025**

Not covered by specific items on the agenda.

#### **6. Adjournment for public participation**

Resolution to suspend the meeting to invite members of the public to speak (15 minutes).

#### **7. County/District Council report(s).**

#### **8. Finance matters**

- a) Finance and Admin Report with financial summaries - for approval
- b) Expenditure for approval, as per Finance and Admin Report
- c) CIL (Community Infrastructure Levy) – consideration of future projects.

#### **9. Planning**

- a) Applications received to date for consideration
- b) Decision notices received to date.

#### **10. Administrative matters**

- a. Email and domain name update and further discussion
- b. Representatives and responsibilities – to be agreed
- c. Four-year plan
- d. Governance documents
  - i. IT policy
  - ii. Biodiversity policy

## **11. Parish land and environmental matters**

- a) Tree Warden report
- b) Footpath Warden report
- c) Update on ponds – To include update from Norfolk County Council
- d) Recreation ground
- e) Allotments – to include proposed future correspondence with tenants
- f) Bramerton Common
  - i. To formally note agreement of O.B.M.B.C request to erect gazebo 16/17<sup>th</sup> July 2025
  - ii. Signage
  - iii. Benches – update.

## **12. Roads**

Scheduling of works undertaken within village and signage provided – for discussion.

## **13. Speeding Advisory Group**

Update.

## **14. Correspondence and consultations**

- a) Broadland and South Norfolk Design Code – third stage public and stakeholder engagement.

## **15. Date of next meeting, Parish Council meeting, 14<sup>th</sup> July 2025, and items to be considered for agenda.**

## **16. Chair's urgent business.**

*Dated: 6<sup>th</sup> June 2025*

*Parish Clerk: Yvonne Wonnacott*