

BRAMERTON PARISH COUNCIL

1 Meadow Cottages, Gull Lane, Framingham Earl, Norwich, NR14 7PN

Tel: 01508 493134 Email: bramertonpc@outlook.com

Clerk to the Council: Mrs Yvonne Wonnacott

Chair: Duncan Butler

NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend a Parish Council Meeting of Bramerton Parish Council at 7.30pm on Monday 24th November 2025 at Bramerton village hall.

Parishioners are welcome to contact the Parish Clerk and/or members of the Parish Council prior to the meeting if they wish to raise an item at the meeting.

The business to be transacted is as follows:

1. Chairs welcome (to include any apologies for absence for approval).

2. To receive declarations of interest

Members are invited to declare personal or pecuniary (prejudicial) interests in any items on the agenda. It is a requirement of the Parish Council (Code of Conduct) that declarations from a Member include the nature of the interest and whether it is pecuniary or an interest other than pecuniary. In the case of a pecuniary interest being declared and no dispensation being sought or approved, the member must disclose the interest and withdraw from the meeting when the item is discussed.

3. To approve a time limit for the meeting.

4. To agree minutes of the Parish Council meeting held 13th October 2025.

5. Matters arising from the minutes of the Parish Council meeting held 13th October 2025

Not covered by specific items on the agenda.

6. Adjournment for public participation

Resolution to suspend the meeting to invite members of the public to speak (15 minutes).

7. County/District Council report(s).

8. Finance matters

- a) Expenditure for approval
- b) Acquisition of additional dog bin – for approval
- c) Norfolk Playing Fields Association – future membership for discussion
- d) Replacement of noticeboard(s) – for further discussion/agreement
- e) Grounds maintenance contract – update
- f) Four-year plan – to discuss and agree priorities as a parish
- g) Draft budget 2026/27 – for discussion
- h) PCC donation – to note PCC agreed to PC's stipulations attached to donation
- i) NCC (Norfolk County Council) Bus Shelter Grant scheme – to note successful award of grant, to discuss detailed quotation received/proposed works and funding of remaining balance
- j) Payroll services for 2026/27 – quotation for approval
- k) CIL (Community Infrastructure Levy) – consideration of future projects, to include replacement noticeboard(s).

9. Planning

- a) Applications received to date for consideration
- b) Decision notices received to date.

10. Administrative matters

- a. Proposed meeting dates 2026/27 – for agreement
- b. Website redevelopment proposal – proposed structure proposal for discussion/agreement and engagement of IT consultant
- c. Governance documents for review.
 - i. IT policy
 - ii. Complaints procedure.

11. Parish land and environmental matters

- a) Signage around parish - update
- b) Tree Warden report – To include tree survey/inspection
- c) Footpath Warden report
- d) Update on ponds
- e) Recreation ground
- f) Allotments
- g) Bramerton Common.

12. Speeding Advisory Group

Update.

13. Correspondence and consultations

- a) CityFibre – Wayleave
- b) Konectbus no. 85 service – correspondence to be noted and proposal of group meeting
- c) Parishioner correspondence – request for use of Recreation ground as part of village hall booking
- d) Design Code SPD (Supplementary Planning Document) consultation
- e) Public consultation on joint draft supplementary planning documents
- f) NCC Bus shelter grant scheme, launch of final phase of funding.

14. Date of next meeting, Parish Council meeting, 5th January 2026, and items to be considered for agenda.

15. Chair's announcements.

Dated: 11th November 2025

Parish Clerk: Yvonne Wonnacott